** Educational** **Tips on using Mobile Deposit**

* Before logging into the APP, close all other apps running in the background on your mobile phone.
* Sign/Endorse the back of your check, and label it “For Deposit Only.”
* When prompted for the amount, carefully enter the check amount to ensure it matches the amount written on your check.
* Flatten folded or crumpled checks before taking your photos.
* Keep the check within the view finder on the camera screen when capturing your photos. Try not to get too much of the areas surrounding the check.
* Take the photos of your check in a well-lit area.
* Place the check on solid dark background before taking the photo of it.
* Keep your phone flat and steady above the check when taking your photos.
* Hold the camera as square to the check as possible to reduce corner to corner skew.
* Make sure that the entire check image is visible and in focus before submitting your deposit.
* No shadows across the check
* All four corners are visible
* Check is not blurry
* The MICR line (numbers on the bottom of your check) is readable.